

EQUAL OPPORTUNITY EMPLOYER APPLICATION FOR CRITTENDEN COUNTY EMPLOYMENT

Date of Application

Last Name **First Name** **Middle Name** **Social Security Number**

Street Address (Include City, State and Zip Code) **Phone (Including Area Code)**

Have you worked for a county or municipality before? **(Circle One)** **Where** **When**
 Yes No

Position/general work area for which you are applying: _____

Rate of Pay Expected _____ Date you can start work _____

(Circle one) **Full Time** **Part Time** **Temporary**

List friends/relatives employed for the county: _____

Why do you want to work for the county? _____

EDUCATION

	Name	Location	Course	Degree
School High School				
College Or University				
Graduate Study				
Technical				
Business				
Other				

If you have any special skills or qualifications that you want us to know about, please describe them here: _____

U.S. MILITARY RECORD: **(Circle One)**
 Have you served in the United States Armed Forces? Yes No

Have you ever been convicted of a felony? **(Circle One)**
 Yes No

If yes, Please explain: _____

EMPLOYMENT BACKGROUND

Start with present or most recent job and work backwards. Omit Military Service. Please list each employer for the past 10 years. Attach additional sheet if necessary.

Job 1

Firm Name _____	
Address _____	
Type of Business _____	Employed from _____ to _____
Annual Salary – Starting _____	Ending _____
Phone # _____	Job title _____
Describe your duties: _____	
Immediate Supervisor _____	Reason for Leaving _____
May We Contact? (Circle One) Yes No	

Job 2

Firm Name _____	
Address _____	
Type of Business _____	Employed from _____ to _____
Annual Salary – Starting _____	Ending _____
Phone # _____	Job title _____
Describe your duties: _____	
Immediate Supervisor _____	Reason for Leaving _____
May We Contact? (Circle One) Yes No	

Job 3

Firm Name _____	
Address _____	
Type of Business _____	Employed from _____ to _____
Annual Salary – Starting _____	Ending _____
Phone # _____	Job title _____
Describe your duties: _____	
Immediate Supervisor _____	Reason for Leaving _____
May We Contact? (Circle One) Yes No	

Job 4

Firm Name _____	
Address _____	
Type of Business _____	Employed from _____ to _____
Annual Salary – Starting _____	Ending _____
Phone # _____	Job title _____
Describe your duties: _____	
Immediate Supervisor _____	Reason for Leaving _____
May We Contact? (Circle One) Yes No	

PLEASE READ CAREFULLY BEFORE SIGNING THIS APPLICATION

I authorize the county to investigate all statements in this application and to secure any necessary information from all my employers, references, and academic institutions. I hereby release all of those employers, references and academic institutions. I hereby release all of those employers, references, academic institutions, and the county from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with the county. I understand that any false or misleading statements will be sufficient cause for rejection of my application if the county has not employed me and for immediate dismissal if the county has employed me. In the event of my employment with the county, I will comply with all official policies of the county set forth in any county policy manual or other communications distributed by the county.

Signature of Applicant _____

Date _____